



Position Title: Program Manager

Department: eBusiness

Position Summary

C2 is seeking a Program Manager to manage large eCommerce programs for our clients. The successful candidate will offer demonstrated experience managing enterprise programs, and possess strong leadership, relationship and project management skills. Exceptional communication, business analysis and problem solving skills are also critical success factors in this role.

Responsibilities

- Program management of key accounts
- Partner with customers to define program vision and strategy
- Manage project(s) budgets, resources, schedule and scope
- Perform detailed requirements gathering, analysis of business requirements and process flows and organization and management
- Define and ensure prioritization of scope and alignment of deliverables
- Create project plan and track progress
- Manage issues and risks through resolution
- Ensure change control processes are defined and followed
- Update project artifacts based on approved changes
- Coordinate all project activities; provide day-to-day direction and manage dependencies
- Assemble and align project teams; ensure members understand roles and responsibilities

Knowledge, Skills & Certifications

- Bachelor's Degree in a related field
- Demonstrated experience managing enterprise programs
- Strong leadership and project management skills, including:
 - Enterprise strategy and project planning
 - Executive-level facilitation and communication
 - Issue and scope management
 - Resource motivation and management
- Strong relationship management skills (team members and clients)
- Proven ability to manage and deliver eCommerce development projects
- Strong business analysis and problem solving skills
- Demonstrated experience documenting "as is" and "to be" workflows
- Experience with MS technologies and understanding of SDLC
- Professional services experience is desirable

Additional Requirements for all C2 Employees

- Strong communication skills and ability to present to small/medium groups
- Excellent customer relationship skills
- Ability to work in a fast-paced team environment
- Demonstrated ability to successfully multi-task
- Proficient in Microsoft Office applications

About Competitive Computing (C2)

C2 is a Vermont-based IT solutions company that helps business, education and government organizations leverage advancing technologies that drive competitive edge. C2 is a nationally recognized, award-winning firm with a highly skilled and impressively certified team of engineers and consultants. C2 provides a complementary suite of offerings including SharePoint Services, Multi-Channel eCommerce, Unified Communications, Enterprise Infrastructure, Virtualization, Custom Application Development and Managed Support Services. C2 is a Microsoft Gold Partner and holds top-tier partnerships with other industry leaders including Dell, VMware, EMC, Sitecore and Mediacore. C2's growing client list includes Green Mountain Coffee Roasters, Seventh Generation, NRG Systems, Orvis, Crane & Co., the State of Vermont and St. Michael's College. To learn more about C2, please visit our website at www.competitive.com.

Please submit resume and cover letter, including title of position applying for in the subject line to:

jobs@competitive.com

Human Resources

Competitive Computing, Inc.

354 Mountain View Drive, Suite 400

Colchester, VT 05446-5923

Competitive Computing is an equal opportunity employer.